



## DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town  
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**TO: Mayor Foreman, Vice Mayor Toney, Council  
Dan Taber, Town Manager**  
**FROM: Laura O'Dell, Zoning Administrator**  
**DATE: January 7, 2013**  
**RE: December 2013 Report**

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Honorable Mayor Foreman, Vice Mayor Toney and Town Council:

This past month I have had the pleasure of working with the Planning Commission, and Town Council. Below is a list of items that I have been working on. Please feel free to contact me directly via email at [lodell@dumfriesva.gov](mailto:lodell@dumfriesva.gov) or phone 703-221-3400 ext. 118 to inquire more particularly on any of the following matters.

- Met with Grace Church to discuss the proposed parking lot expansion in the Resource Protection Area.
- Met with Pete Singh for a pre-application submittal meeting, received application packet, and prepared for his meeting with the Planning Commission where an overview of the project was presented.
- Met with PLI for a pre-application submission meeting for the Rezoning of the landfill site. The rezoning application was submitted, reviewed, and scheduled for their first meeting with the Planning Commission on February 10, 2014.
- Assisted representatives from the BDAR center in finding a suitable location for their charter school. One site they are looking into is the house on Hedgeman Street.
- Continued to work on Comprehensive Plan with Darren Coffey.
- Met with CUP applicant for Grass Roots Christian Fellowship along with property owner of the Elwy building to go over facts of the permit and address any obstacles.
- Stamped, signed, and approved subdivision on Duke Street as Council had approved.
- Issued NOV for Fraley's Furniture illegal church operating from the site.
- Met with Fire Captain James Paul, Mr. Campbell and his son, and staff to review and go over property violations in detail.

- Wrote a proposed amendment to the Off-Street Parking Ordinance to cover vehicles being parked in the grass in the rear yard. The Planning Commission reviewed and made several comments. The majority of the Commission was not in favor of the amendments.